

Minoa Library
Meeting Minutes
October 23, 2025

Members Present: Laura Ravera, Angela Klock, Lori Farrell, Linda Stoddard, Desiree Schepp, Patty Deberjeois, Michele Coolbeth, Cindy Rogers, Tom Carlin

Call to Order: 5:30 pm.

Motion to accept the June Minutes: Accepted by Linda & Patty

Motion to accept the Annual Minutes: Accepted by Angela & Michelle

Treasurers Report:

A Budget Synopsis was given by Lori. She went over the M&T account vs. the Beginnings account. She also gave a Year End report.

The M&T checks have been written.

The Money Market matches the bank statement.

The check book balance is less for the uncleared checks vs. the statement

Checks and balances for the board audit – the State Report requires them. All of the buckets on the budget do align with the bank statement.

Motion to accept Treasurers Report: Cindy, Desiree

Directors Report:

1. Public use computers are running very slowly. Jean has done her due diligence with updates, but these computers were last purchased in 2017 and 2019. We need to discuss the possibility of replacing the 5 towers, maybe spreading the cost over 2025 and 2026 budgets. All members Approved for this purchase.

2. We still need to purchase a laptop for Angela. All members Approved for this purchase. 1 Laptop with Microsoft 365.

3. It's the time of year again for the tax cap form to be filed, prior to the end of December. We need to discuss next year's budget so I can complete that form online.

4. Minimum wage will increase from \$15.50 to \$16.00 starting January 1, 2026.

5. Paychex retirement enrollment is almost complete. One staff member still needs to decide to enroll/opt out of the 401k plan offered.

6. We have been dealing with an unhoused member of the community sleeping in the library. Laura got him help, hopefully.

7. Closed dates for 2026 need to be discussed and approved.

July 3rd and 4th? Approved by all Members to close.

Add Columbus Day/Indigenous Peoples Day? Approved by all Members to close.

Motion to accept Director Report: Angela, Cindy

Programming:

October:

Kids parade with craft – Halloween

Senior Social Hour

Story Time – 10 -15 set Group

November:

Music with Donna B

Singapore Singer

December:

Adult Crafts

Donna B with Santa

Senior Social Hour

January:

Preparing for Old Age

Women's Heart Health

Old business: None

New business: State Report – Laura and Lori

Nex meeting: December 4th

Motion to Adjourn: Angela & Tom