

**Minoa Library**  
**Meeting Minutes**  
**March 28, 2024**

Members Present: Laura Ravera, Angela Klock, Lori Farrell, Linda Stoddard, Cindy Rogers, Michele Coolbeth, Patty Deberjeois, Tom Carlin, Desiree Schepp.

Call to Order: 5:30 pm.

Motion to accept the November 2023 minutes that were revised: Desiree Schepp, Patty Deberjeois

Motion to accept the January 2024 minutes: Linda Stoddard and Tom Carlin

Treasurers Report:

Checks written in February totaled \$34,937.69, not including the lease payment. Payroll spending is on target to our budget as of 2/29/2024.

Laura Ravera and Lori Farrell completed and submitted the state report.

The tax documents were sent to the accountant. The 1099's were submitted and the NYS Insurance Fund was sent Workers Comp payroll information.

Motion to accept Treasurers Report: Michele Coolbeth, Angela Klock

Directors Report:

The 2023 State Report is finished and submitted. All members of the board approved. Laura noticed a few interesting statistics shared with the Board. From 2022-2023, our overall program attendance increased from 1,554 to 2,905, which is an 87% increase. Many thanks go out to Emily Wormuth, our program manager, for an outstanding effort in increasing programming and overall attendance at our library.

Circulation was raised as well, with the adult collection increased by 11%, the children's collection up by 45%, and total book circulation enhanced by 23%. E-content circulation also went up by 25%. On the matter of e-content, we increased our budget from \$5000 to \$7500 to accommodate the increase in circulation. The greater portion of our e-content budget will be assigned to hoopla, as our patrons have been using that resource more often.

The Young Space is almost completed. Emily and Laura went to Room to Improve, the local sign makers, to create the sign for our new space for 5–10-year-olds. Room to Improve donated the sign to the library. A Spill the Tea gift card will be given to them as a thank you. Approved by all board members. The chairs, shelf, games, and iPads are already set up and getting use. Laura is hoping to get a picture of Barb Young in front of

the new sign for our newsletter, but that remains to be seen. She was quite pleased with the write-up that will go into the Spring newsletter.

The annual Book Sale will be on Saturday, July 13<sup>th</sup> from 9am to 1pm. It will be posted on the Sign at the front of the building and also posted in the Newsletter.

There are rumors from the Village Office that a grant has been given to remove the wall between the 2 community rooms, and an accordion style door will be constructed instead. This will allow groups of up to 80+ attendees for programs. Work is supposed to start sometime later this year.

We have had some issues in the library recently about the behavior of children who are left to themselves while their parents attend a support group in the large community room. The board discussed an approach to handling the groups who visit our library, and what the function of the staff is in relation to various children who are unattended while visiting the building.

Motion to accept Director Report: Cindy Rogers and Linda Stoddard

Programming:

Solar Eclipse Program – Easter Bunny – Crochet – Fall Prevention – Fraud & Safety Series, Starting May 10<sup>th</sup> for 4 weeks – Decoupage, April 6<sup>th</sup> – Saturday Story Time – Fire Safety for kids on Spring Break – Make a Spring Wreath – June 15<sup>th</sup>, Trombone Quartet – June, School visits for summer reading – Adult board games will continue.

Motion to accept Programming: Cindy Rogers and Michele Coolbeth

Old business: Book Sale

New business: Taxes will go through electronically on May 15<sup>th</sup>

Motion to Adjourn: Tom Carlin, Desiree Schepp