

Minoa Library
Meeting Minutes
June 27, 2024

Members Present: Laura Ravera, Angela Klock, Lori Farrell, Linda Stoddard, Cindy Rogers, Michele Coolbeth, Desiree Schepp.

Call to Order: 5:30 pm.

Motion to accept the March 2024 minutes: Desiree Schepp and Cindy Rogers

Treasurers Report:

A copy of the budget and spending for the last 3 months was given to each member present.

Revenue and Expenses from January through May 2024 was provided as well.

Motion to accept Treasurers Report: Cindy Rogers & Angela Klock

Directors Report:

The Minoa village wide garage sale and library book sale is Saturday, July 13th. We are scheduled to have our sale from 9-1 this year, and the library will be open accordingly. The sign-up sheet for volunteers will be circulating during the meeting. We also need to discuss possible methods of book disposal after the book sale once again. If the sale does not do well again this year, we will have to discuss not having one in the future.

The library contract with Eastern Copy Products for our public use copier has ended. We were belatedly informed that the machine now belongs to us, we are responsible for its upkeep, and we are also able to keep the proceeds from the machine. Unfortunately, the machine has since died during a power outage, and the part that needs to be replaced can cost as little as \$400 and up. Do we want to look towards updating this old machine? Do we want to look for a company that leases copiers for a monthly fee? Do we want to end the service altogether?

A motion to accept the purchase of a new copier for \$500.00 to \$600.00 – Accepted by all members.

We need to discuss the future of hoopla once again, as our patron usage is exceeding our allotted budget this year. Increase the budget, or decrease the number of allowed borrows per patron?

Laura is going to look into an amount to give Lori to pay up the Hoopla account and lower Hoopla back down to 5 downloads a month, from 6.

Staff – an employee needs PFL benefits to help after her husband has surgery. Lori is going to ask the disability carrier to provide the information and forms to be completed for this benefit. The rest of the staff can help cover the shifts that will be shorthanded.

We have seen an increase in usage of the Young Space, as evidenced by the young patrons who mistakenly use the iPads as cameras. We got the word out about the space during a visit with Minoa Elementary's 3rd graders in May.

The Summer Reading Program is off to a great start, with separate programs for adults, kids from 5-18, and a new program for the Pre-K set. We expect lots of fun to be had at the library this summer!

Motion to accept Director Report: Angela Klock and Linda Stoddard

Programming:

There is a Summer Reading Program Sign Up List, an Agenda has already been provided for the summer programs. Raffle Baskets will be done as well.

Motion to accept Programming: Linda Stoddard & Angela Klock

Old business: None

New business: None

Motion to Adjourn: Desiree Schepp & Cindy Rogers

Annual Meeting

Call to Order: 6:46 pm

Motion to keep the Officers the same – All members present voted in favor.

No other changes.

Motion to adjourn Annual Meeting: 6:60 pm