

Minoa Library
Meeting Minutes
August 22, 2024

Members Present: Laura Ravera, Angela Klock, Lori Farrell, Linda Stoddard, Cindy Rogers, Tom Carlin, Desiree Schepp, Patty Deberjeois.

Call to Order: 5:30 pm.

Motion to accept the June Minutes including Annual meeting: Accepted by Desiree Schepp, Cindy Rogers

Treasurers Report:

A Year-to-Date Budget was provided by Lori, we are currently under \$5,000.00 for 2024.

A check for \$4,000.00 for E-Content was paid.

We are currently in a comfortable spot for 2024, but some thought should be put into 2025.

Quick Books has expired, new Software is necessary.

Motion to accept Treasurers Report: Patty DeBeberjeois, Cindy Rogers

Directors Report:

1. Tax cap form must be reviewed and accepted by Board members, to be filed in December.
2. Recent meeting with hoopla sales manager brought about some tactics to reduce monthly spending and stretch yearly budget.
3. Develop a written policy for book challenges.
4. Update library handbook with current hours and sick leave benefits.
5. Cost for Overdrive magazines has remained the same as 2023. Do we continue to contribute to the OCPL fund?
6. Donation from patron.
7. Unclaimed funds from the NY State Office of the Comptroller.

Motion to accept Director Report: Angela Klock and Desiree Schepp

Programming:

Summer Reading was awesome. 15 teen readers, 93 total, 31 adults.

The raffles were a hit. There are a lot of events coming soon. Bill Brazill (Mayor) approved to have a donation box a event's.

Motion to accept Programming: Linda Stoddard & Angela Klock

Old business: A new copy machine was purchased.

New business: Laura will be out for her daughter's surgery.

Motion to Adjourn: Desiree Schepp & Cindy Rogers

Annual Meeting

Call to Order: 6:46 pm

Motion to adjourn Annual Meeting: 6:30 pm